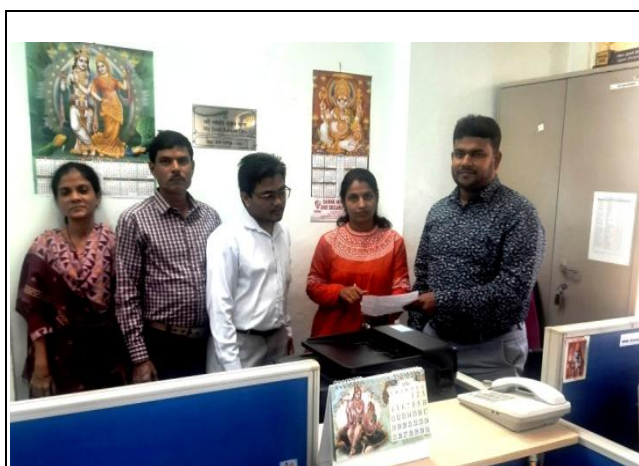


**भा.कृ.अनु.प. - केन्द्रीय कृषिरत महिला संस्थान, भुवनेश्वर**  
**ICAR - CENTRAL INSTITUTE FOR WOMEN IN AGRICULTURE, Bhubaneswar**

**Report on the Campaign on *Swachhata Pakhwada* on 17 December, 2022**

As part of the '*Swachhata Pakhwada*' campaign, under basic maintenance works, stock taking on digitization of office records/ e-office implementation, cleaning of offices, corridors and premises were reviewed and necessary work were undertaken at ICAR-CIWA. About 200 files (more than 10 years old) were reviewed for weeding out. The digitized documents including research articles have also been uploaded in KRISHI portal. ICAR-CIWA is completely digitalised in e-office work, digital/ cashless transactions, and follows e-procurement through CPP portal. Cleanliness drive was undertaken in different sites of the Institute campus by active participation of the staff. During the campaign, all the institute employees including the outsourcing staff participated in the programme.



Stock taking on weeding out of old records and digitalization of office



Cleanliness drive in Office premises